

APPROVED
Suffolk Regional Local Human Rights Sub-Committee Meeting Minutes
5268 Godwin Blvd.
Suffolk, VA

August 13, 2013

Committee Members Present:

- Steven Alexander, Chair
- Yvonne Green, Co-Chair
- Nora Butler
- Tina Copeland
- Ms. Denise Tynes

Others Present: Reginald Daye, Regional Advocate

SRLHRC Affiliates Present: *Baker's Home, Inc.* (Claudette Jones, Stephanie Olds), *Better Care Family Homes, Inc.* (Dr. Pedro Becerra), *Braley and Thompson, Inc.* (Patricia Berg), *Citadel Family Services, LLC* (Brian Glover), *Quality Care Community Services, Inc.* (April Campbell), *Quality Community Supports, Inc.* (Juliet Sawi), *Rehobeth Residence* (Stephanie Barco), *Sentara Obici Hospital* (Linda Austin), *Sisters Developing Growth and Change, LLC* (Zenda Whitley-Jones, CEO), *Visions Community Services, LLC* (Eulamae Myers, Iris Blocker), *Western Tidewater Community Services Board* (Cheryl Collier), *Zuni Campus – Presbyterian Homes* (E. Byron Nagle, Juliette Batten)

I. CALL TO ORDER:

- ✓ The meeting was called to order by Ms. Green at 8:33 AM.

II. ACKNOWLEDGEMENTS AND INTRODUCTIONS:

- ✓ Ms. Green asked all in attendance to introduce themselves and to indicate their role or respective organization.

III. ADOPTION OF AGENDA:

- ✓ Mr. Alexander asked for approval of the Agenda; it was approved.

IV. REVIEW AND APPROVAL OF MINUTES:

- ✓ Mr. Alexander stated this is a review and approval of the draft minutes from May 14, 2013. Ms. Butler requested the correction of the spelling of her first name. Mr. Alexander informed the committee of his new address and telephone number. Ms. Tynes gave her email address. The minutes were approved with the corrections.
- ✓ A motion to approve subcommittee minutes from June 18, 2013. The motion was approved.

V. PUBLIC COMMENTS:

- ✓ Mr. Alexander asked if anyone from the public was present and wishes to make any comments. None were present.

VI. TREASURER AFFILIATES' REPORT:

- ✓ A report was provided. It was noted that the Treasurer's report is for providers' purposes only. Ms. Porter was not present. However, Ms. Sawi gave the report. Ms. Porter agreed to continue as the co-treasurer. The affiliates will meet after this meeting regarding another affiliate becoming the other co-treasurer.
- ✓ After the meeting, the affiliates met and Dr. Pedro Becerra agreed to work with Ms. Porter as co-treasurers.

VII. REGIONAL ADVOCATE'S REPORT:

- ✓ Mr. Daye introduced Ms. Denise Tynes as the new committee member filling the LHRC vacancy.

- ✓ Mr. Daye stated that providers must report all abuse, complaints, serious incidents and deaths on CHRIS. He advised affiliates that if they had any difficulties to call Ms. Braggs or Ms. Walsh.
Mr. Daye also advised affiliates to fax allegations if they were not able to utilize the CHRIS due log on problems. Once the problem is resolved, the provider must go back and enter the allegations/ information on CHRIS.
- ✓ Mr. Daye requested that affiliates who ask him to review documents or proposed policies, respond to his comments or recommendations.

VIII. PROGRAM 1st Quarter UPDATES and HUMAN RIGHTS REPORTS:

Zuni Campus – Presbyterian Homes & Family Services: Mr. Nagle submitted the quarterly report. There were 10 abuse allegations. Affiliate served 41 consumers. Zuni has requested a closed session.

Western Tidewater Community Services Board: Ms. Collier submitted the quarterly report. WTCSB serviced 2,248 this quarter. There was one allegation of abuse and neglect.

Visions Community Services, LLC: Ms. Myers reported that Visions served 22 individuals in the Day Support and 19 Sponsored Residential Services this quarter. There were 2 complaints or human rights violations and no incidents of abuse and neglect this reporting period. Program requested a closed session.

Sisters Developing Growth and Change: Ms. Jones reported that there were no allegations of abuse and neglect. Program served 2 consumers this quarter.

Sentara Obici Hospital: Ms. Austin reported there were no complaints made regarding Human Rights violations during this quarter. 99 consumers were serviced this quarter.

Rehobeth Residence: Ms. Barco submitted the quarterly report. There were no allegations of abuse and neglect. Rehobeth Residence served 12 consumers.

Quality Community Supports, Inc.: Ms. Sawi reported that affiliate serviced 23 consumers. There were no complaints or human rights violations and no incidents of abuse and neglect this reporting period.

Quality Care Community Services, Inc.: Ms. Campbell reported there were no complaints of human rights violations or allegations of abuse/neglect this past quarter. They are currently serving 6 individuals in their In-Home program.

Citadel Family Services, LLC: Mr. Glover reported that there were no allegations of abuse and neglect during this quarter.

Braley and Thompson: Ms. Berg reported they had no incidents of consumer rights violations this reporting period. They served 3 consumers.

Better Care Family Homes, Inc.: Dr. Becerra submitted their quarterly report.

Baker's Home, Inc.: Ms. Jones submitted their quarterly report. There were no allegations of abuse and neglect. Consumers serviced: MHS – 107; PSR- 101; PHP – 0; Day Treatment - 0

IX. OLD BUSINESS: None

X. NEW BUSINESS: None

XI. EXECUTIVE SESSION:

At 9:37 AM, the SLHRC made a motion and the Committee voted to go into Executive Session (Closed Session) per VA Code 2.2-3711A to discuss client information exempt from public disclosure for the purpose of reviewing abuse, serious injuries and behavioral plans for the following programs:

- Zuni – Presbyterian Homes
- Western Tidewater Community Services Board
- Vision Community Services

The SLHRC voted to come out of closed session at 11:25 AM. Upon reconvening in Open Session, each member of SLHRC certified that, to the best of each Committee Member's knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A., concerning the above referenced programs.

RECOMMENDATIONS:

- ✓ **Zuni – Presbyterian Homes: No recommendations.**
- ✓ **Western Tidewater CSB: Staff should assess need for outdoor monitoring prior to the PSR program opening for the day.**
- ✓ **Vision recommendations:**
 - ✓ **1. Submit Policy involving transportation of consumers at the end of the day.**
 - ✓ **2. Provide a follow-up of APS case findings involving Mr. K.**
 - ✓ **3. Provide the results of the assessment of Mr. K's need for sponsored services.**

XII. The next meeting is scheduled for November 12, 2013 at WTCSB at 8:30 AM.

Meeting adjourned at 11:30 am.

Respectfully Submitted by,

Claudette B. Jones
Baker's Home, Inc.